



## **FACILITIES ADVISORY COMMITTEE**

**April 10, 2017**  
**Meeting Minutes**

**In attendance:** Paul May, Dr. Carol Kelly, Darryl Baker, Will Leon, Dane Rankin, Steve Burton, Dirk Danker, Dr. Alicia Evans, Heather Guido, Lou Anne Johannesson

Also in attendance: Jennifer Costanzo, STR Partners

**Absent:** Holly Spurlock, Catherine Ward

The meeting was called to order at 7:03 p.m.

### **1. Public Comments:**

There was no public comment.

### **2. Action Items:**

The minutes from March 2017 were accepted by unanimous vote.

### **3. Mobile Updates:**

Dr. Evans began by reporting to the committee there are two existing quotes. She is hunting down a third. According to ask STR each unit would have to be 30 feet away from the school. Both of the companies have given quotes with plumbing and without plumbing. The most recent quote that was received from Satellite Shelters includes an option for a potable water system. Costanzo from STR, has been working with the Village to figure out exactly what the zoning would require. Baker asked if the fire system had to be connected regardless of the distance of the unit from the building. Costanzo stated yes. The committee was asked to look at options one and two as prepared by STR for mobile unit locations. Option one would be located to the west of the existing school close to Chicago Ave. This area resides on Village property. Option two would be across the cul-de-sac on the blacktop which is owned by the school district. The committee pointed out that option one is on loose soil therefore there would be a greater need for a structural foundation as well as issues with settling. Rankin asked if information was found as to the company and location and foundation of the module units that were used at Lincoln School approximately 8 years ago. Evans reported that nothing has been found. May stated that if the use of the mobile classrooms was only for one year settling into the soil would most likely not present

an issue. Guido stated that there are several soft issues to consider. She stated that smell might be an issue with internal plumbing she also asked about the exterior materials. She asked what the foot candle for lighting would be and also if the walls were insulated for sound especially if they were located right on a major street; Chicago Ave. The committee agreed that these were all good points. May asked if members of the committee could tour a unit.. Evans will contact the companies that have issued quotes and will see if the tour is something that can be arranged.

The committee unanimously agreed that option two was the better option. It is on school district property and would be farther away from the busy street of Chicago Avenue. Costanzo added that likely it will cost roughly \$30,000 for utilities to be established on the mobile unit and for connection to the school itself. Dr. Kelly added that there was an option to perhaps convert the music room in the building into classrooms and perhaps either have music instructed from a cart that was mobile throughout the building itself or that one of the specials either art or music be located in the mobile classroom unit. The committee agreed that this is certainly an option that should be explored. They further decided that an on-site visit to Holmes school would be instrumental in making decisions and advising the school board on the upcoming permanent addition to Holmes School. The committee agreed that their May meeting would be on-site at Holmes School and in the future other schools will be toured during regular FAC meetings.

#### **4. Contracts**

Evans reported that that she will be presenting McAdam's bid to the board for approval. She also stated that she had spoken to the CEO of the park district and will be looking into perhaps sharing resources to handle landscaping for school buildings in the future. The contract with McAdam will only last one year. Evans also stated that she has been dissatisfied with the landscaping that she has observed at all of the district buildings in the past year. She plans on meeting with McAdam and adding an addendum to the contract to make sure that grass is growing, weeds are removed and that the overall appearance of each of the facilities of the school district maintains a pristine appearance. May suggested that withholding payment for lack of services might be something that could be added to the contract. He suggested that this is common practice. Guido added that often when the grass is cut by the landscaper, McAdams, plants and flowers that were planted by students especially at the Hatch Patch have been cut down. Evan said that she would add that to the list of concerns she will be presenting to McAdam before a final contract is signed.

Evans also reported that no custodial supply contract had been yet agreed upon. Due to lack of space in the new warehouse facility located at the Village Public Works building, She is looking into contractors for custodial supplies that would hand-deliver supplies as needed to the schools rather than stockpiling them at the new facility. She further added that the board will be a voting at its next meeting to approve a potential sale of the current warehouse facility on Madison Avenue for \$805,000.

#### **5. Referendum Postmortem**

Evans reported that she will be asking for volunteers from the FAC Committee to form a workgroup to reevaluate the CAP-X 10 year plan based on the passage of the referendum on April 4, 2017.

## **6. Holmes Permanent Addition**

Kelley reported that the Board wants to see the land issue resolved with the Village prior to a final location site being chosen for the permanent Holmes addition. FAC reiterated that it feels that a two-story addition on the east side of the school is the best choice.

## **7. Meeting adjourned at 8:07 PM**