



Homeowners or Renters

The following documents are required when registering a student with Oak Park Elementary School District 97. **Five (5) Required Documents & Six (6) Additional Documents, if Applicable.**

Please keep in mind that you will be responsible for uploading all required documents into the online registration system before submitting your application. We will not process or approve any submitted applications with missing documents.

You will need to contact the district registration department at d97registrar@op97.org for assistance.

Five (5) Required Documents:

PARENT/GUARDIAN DOCUMENTATION:

1. Parent/Guardian's current, unexpired, government-issued photo ID

Four (4) Proofs of Residency (see below):

Category A - Upload ONE of these Documents:

- Current mortgage statement (last 30 days) **Recommended for faster processing**
- Current property tax bill (last 6 months)
- Bill of Sale (last 30 days)
- Deed
- Signed Lease Agreement - **Lease dates must cover August 31, 2024**

Category B - Upload TWO DIFFERENT Utility Bills:

(must be dated within the last 30 days)

- water bill
- electric bill
- gas bill
- cable/internet bill

Category C - Upload ONE of these Documents:

(must be dated within the last 30 days)

- Current Phone Bill
- Current Credit Card Statement
- Current Bank Statement
- Homeowners/Renters Insurance Bill



Oak Park Elementary School District 97

260 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3030 ▪ www.op97.org

Six (6) Additional Documents, if Applicable:

KINDERGARTEN & NEW STUDENT DOCUMENTATION:

1. Student's Official Certified Birth Certificate

NOTE: Hospital birth certificates are not accepted per the State of Illinois

*Required for kindergartners and all new students in any grade level

2. Up-To-Date Physical & Immunization Record

*Required for kindergartens, 6th graders, and all new students in any grade level

3. Illinois State Transfer Form:

*Required for any student in grades kindergarten – 8th who transfers from another Illinois public school. The previous school principal must sign this form.

4. Custody documents:

*Required if custody documents exist

Must be signed, stamped, and dated by the court

5. Order of Protection for the Student:

Must be signed, stamped, and dated by the court

Request for Records from Prior School:

6. Authorization form for the Release of All School Records

Used to begin the transfer process to District 97