



Oak Park Elementary School District 97

260 W. Madison Oak Park Illinois 60302 ph: 708.524.3000 fax: 708.524.3019 www.op97.org

Charge for the Facilities Advisory Committee (FAC)

Overview

According to District 97 policy, a significant power and duty of the Board is “providing, constructing, controlling, and maintaining adequate physical facilities.” Policy 2:20. Board policy charges the Superintendent with managing “the District’s facilities and grounds, as well as facility construction and building programs” and sets several facility goals that are to be achieved. Among these goals are ensuring that school buildings meet student needs, maximizing the potential of facilities for community use, ensuring safety and accessibility, and maximizing energy efficiency while minimizing maintenance costs and environmental impact. Policy 4:150 The District 97 Board recently adopted Policy X:XX Sustainability, Climate, and Environmental Justice, which sets explicit goals for reducing the District’s environmental footprint and prioritizes reducing impacts from “facilities, including through the infusion of sustainability considerations and priorities in the District’s master facilities plan.” District 97’s policy on Ensuring Racial and Educational Equity further charges the district with ensuring that every student has equitable access to high-quality facilities. Policy 7:12

District 97 owns eight elementary schools, two middle schools, an administration building and a warehouse; and believes these significant community assets can be more effectively managed through sound fiscal stewardship and citizen input. Consequently, the Facilities Advisory Committee (FAC) functions as a standing committee of the Board explicitly called for by Board policy. As a standing committee, FAC “assist[s] with the Board’s governance function” related to facilities. Policy 2:150.

Purpose

FAC will provide the Board of Education and administration with ongoing expertise, oversight and guidance on the district’s facilities and infrastructure, master facilities plan, strategic plan, 10-year Life Safety Survey Report and proposed capital improvement projects. The committee’s input will be based on several factors, including, but not limited to, equity of investment among buildings, energy efficiency, environmental sustainability and accessibility.

Charge

FAC will:

- Examine the impact of the strategic plan on the district’s facilities.
- Review the district’s master facilities plan, including the phasing of proposed multi-year improvements.
- Review the district’s 10-year Life Safety Survey Report, including any proposed remediations to findings.
- Review the district’s proposed capital improvement projects, including consideration of their consistency with FAC’s charge and District Policy.
- Investigate industry trends and best practices, including with respect to environmental sustainability and accessibility.
- Provide guidance and recommendations on facilities issues.
- Provide the board with an annual report summarizing the FAC’s activities, noting any significant issues or trends during the preceding and succeeding fiscal years.

The committee may take on additional activities as authorized by the board, and its actions will be governed by the board’s policies.

Authority

FAC shall be a standing committee of the Board of Education.

Composition

FAC will consist of two board members, the assistant superintendent for finance and operations, the senior director of buildings and grounds, and at least seven board-appointed community members who possess relevant experience and knowledge. The superintendent will serve as an ex-officio member of the committee. The board will ensure that community members serve on the committee in a manner that does not create a conflict of interest.

One of the community members, selected by the committee, will serve as its chair.

All community members will serve a two-year term on the committee with a maximum limit of four terms.

FAC will meet at least quarterly.

Open Meetings

All meetings will be subject to the Illinois Open Meetings Act.