

**Facilities Committee Meeting Liaison Report**

**Respectfully submitted by Jim Gates and Bob Spatz**

This report was created and submitted by board members who serve as liaisons to board committees, administrative committees or community organizations. It is a brief summary of the committee or organization’s most recent meeting. It does not serve as or represent official minutes of that meeting.

**Name of the committee/organization:** FAC (Facilities Advisory Committee)

**Date of the meeting:** April 19, 2016 from 4:00-7:06 PM

**Names of the District 97 board liaisons:** Jim Gates and Bob Spatz

**Names of the District 97 administrative representatives (if applicable**): Therese O’Neill, Norm Lane, and Lou Anne Johannesson

**Brief summary/key outcomes of the meeting:**

* No cost overruns to date
* Doing well on contingency fund
* Project on schedule
* 10 Year Capital Plan Work has met once and will meet again next week. Discussion of work down to date by the Work Team.
* Temperature Control data is being collected and analyzed, and will he presented at the next FAC meeting.
* Holmes Addition timeline was discussed.

**Next steps:** See bullets 2 and 3 above.

**Questions/feedback for the District 97 board:** None

**Date of the next meetings:** 5/17/16 and 6/21/16

**Supplemental documentation (e.g., agenda, reports, etc.) from the meeting (attached):**

* FAC Agenda 4/19/16 see page 2
* Holmes Addition Timeline page 3

**Report submitted by (include name and date):** Jim Gates and Bob Spatz on 4//21/16

**\*Questions to Therese O. by 12:00 on Monday, 4/25/16**

**Facilities Committee Meeting**

**Agenda**

**April 19, 2016**

**The Facilities Committee of the Board of Education of District 97 will meet in the Boardroom at 970**

**Madison Street from 7:00 p.m. until 9:00 p.m.**

**Agenda**

I. Public comments (5 minutes)

II. Standing: Approval of Minutes/Review of Action Items (5 minutes)

III. Administration Building Update Report (present to Board 4/26/16 (30 minutes)

IV. 10 year Capital Plan Work Team Update (April 13 & 21) (30 minutes)

V. Temperature Control Report (30 minutes)

VI. Holmes Addition - Prospective Timeline & Discussion of CM (10 minutes)

VII. Other Business (5 minutes)

VIII. Board Question/Feedback (5 minutes)

IX. Adjourn

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| --- |
| **HOLMES Elementary Addition** |
| **Preliminary Project Schedule** |
|  |  |
| **2016** |  |
| April | D97 procures survey |
|   |  |
| 19-Apr | FAC Meeting - review timeline/CM |
|   | D97 authorizes STR for Programming and Concept Design / Estimate |
| 26-Apr | BOE reviews proposed timeline and next steps |
|   |  |
| April 19 thru May 17 | Programming/Concept Design Phase |
|   |  |
| 17-May | FAC reviews concept design and estimate |
|   | FAC reviews CM Delivery on Capital Plan Work |
| May-24 | BOE approves STR to proceed with Design |
|   | BOE approves B&A to proceed with project |
| May | D97 procures soil borings |
|   |   |
| June 1 thru July 1 | Design Development Phase |
|   |   |
| July 1 thru Sept 15 | Construction Document Phase / FAC Review of Documents |
|   |  |
| Sep-16 | Drawings Issued for Bidding |
|   |  |
| Oct-4 | Bids are Submitted and opened |
|   |  |
| Oct-11 | Bids are presented to BOE |
|   |  |
| Oct-25 | Bids are awarded by BOE |
|   |  |
| Nov | Construction on Addition Begins |
|   |  |
|   |  |

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